

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Riverside Community Centre, Gloucester Road, Malmesbury, SN16
9JS
Date: 9 July 2019
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Craig Player Democratic Services Officer, Tel: 01225 713191 or (e-mail) craig.player@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Toby Sturgis (Vice-Chairman), Cllr Gavin Grant and Cllr Chuck Berry

Wiltshire Council Officers

Craig Player (Democratic Services Officer), Penny Bell (Community Engagement Manager) and Dominic Argar (Technical Support Officer)

Town and Parish Councillors

Malmesbury Town Council – Kim Power
Ashton Keynes Parish Council – Deborah Clogg
Brinkworth Parish Council – Susan Walklate
Brokenborough Parish Council – Bon Tallon
Crudwell Parish Council – Peter Gilchriest
Great Somerford Parish Council – Christopher Blount
Lea & Cleverton Parish Council – John Cull
Oaksey Parish Council – Richard Moody
Sherston Parish Council – John Matthews
St Paul Malmesbury Without Parish Council – Roger Budgen

Partners

Police – Inspector Mark Luffman and PC Rachel Davis
Fire – Station Manager North West Wiltshire Darren Nixon

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
39	<u>Election of Chairman</u> Resolved To appoint Cllr John Thomson as Chairman of Malmesbury Area Board for the 2019/2020 municipal year.
40	<u>Election of Vice-Chairman</u> Resolved To appoint Cllr Toby Sturgis as Vice-Chairman of Malmesbury Area Board for the 2019/2020 municipal year.
41	<u>Chairman's Welcome and Introductions</u> The Chairman welcomed everyone to Malmesbury Area Board and introduced Councillors and Officers present.
42	<u>Apologies for Absence</u> Apologies were received from Ellen Blacker, Diane Wood, Helen Wallace and Charles Cook.
43	<u>Minutes</u> The minutes of the meeting held on 07 March 2019 were approved and signed as a correct record.
44	<u>Declarations of Interest</u> Cllr Gavin Grant declared a non-pecuniary interest in the youth grant application from HEALS as he is a Trustee of the organisation.
45	<u>Chairman's Announcements</u> The Chairman drew attention to the written updates highlighted in the agenda pack: <ul style="list-style-type: none"> • Healthier Communities • Winter Weather Preparations • Highways Improvement Traffic Survey Requests • Annual Town and Parish Council Report • Adult MASH (Multi-Agency Safeguarding Hub) - telephone number: 0300 4560 111 • Philip Whitehead appointed Leader of Wiltshire Council and appointments

	<p>made to the council's cabinet: http://www.wiltshire.gov.uk/news/articles/philip-whitehead-appointed-wiltshire-council-leader</p> <ul style="list-style-type: none"> • Area Board's revenue funding windfall to be dedicated to Health and Wellbeing initiatives.
46	<p><u>Blue Lights Update</u></p> <p>Wiltshire Police – the written update and following points were noted:</p> <ul style="list-style-type: none"> • There had been increased police patrols in The Cloisters and Malmesbury town centre due to reports of underage drinking and anti-social behaviour. Wiltshire Police is working closely with Wiltshire Council to address these issues. <p>Wiltshire Fire and Rescue Service – the written updates and following points were noted:</p> <ul style="list-style-type: none"> • The Area Board were advised of safety precautions while camping and caravanning. • There had been five call outs in April, one of which was a false alarm, and one call out in May. • Wiltshire Fire and Rescue Service were recruiting on-call firefighters, and those interested in applying were encouraged to use the following link: https://www.dwfire.org.uk/working-for-us/on-call-firefighters/ or contact Darren Nixon directly.
47	<p><u>Appointment to Working Groups and Outside Bodies</u></p> <p>The following appointments to Working Groups and Outside Bodies were made for the forthcoming year:</p> <p>Working Groups:</p> <ol style="list-style-type: none"> a) Community Area Transport Group (CATG) – Cllr John Thomson, Cllr Toby Sturgis, Cllr Gavin Grant and Cllr Chuck Berry b) Local Youth Network Management Group – Cllr John Thomson, Cllr Toby Sturgis, Cllr Gavin Grant and Cllr Chuck Berry c) Health and Wellbeing Champion – Ellen Blacker d) Health and Wellbeing Group – Cllr Chuck Berry <p>Outside Bodies:</p> <ol style="list-style-type: none"> a) Malmesbury and the Villages Community Area Partnership (MVCAP)

	<p>b) Malmesbury Community Trust – Cllr John Thomson</p> <p>c) Malmesbury Local Youth Network (LYN) – Cllr John Thomson, Cllr Toby Sturgis, Cllr Gavin Grant and Cllr Chuck Berry</p>
48	<p><u>Planning Enforcement</u></p> <p>The Area Board received a presentation from Cllr Toby Sturgis on Wiltshire Council’s planning enforcement function.</p> <p>Matters highlighted in the course of the presentation and discussion included: who deals with enforcement; common breaches of planning control; how to make an enquiry; the formal enforcement action process; local and national policy guidelines; permitted development rights and the procurement of a new IT system that will modernise the council’s planning function.</p> <p>The Area Board also gave its thanks to the Enforcement Team, and Allan Brown in particular, for their hard work and dedication in the Malmesbury area.</p>
49	<p><u>Malmesbury on England's newest Touring Route, the Great West Way</u></p> <p>The Area Board received a presentation from Lesley Wood on the Great West way touring route which passes through Malmesbury.</p> <p>Matters highlighted in the course of the presentation and discussion included: the Malmesbury Town Team; the Discover Malmesbury brand; which areas the route passes through; its multi-modal accessibility; destination partners and designate ambassadors; the Great West Way team; highlights from Malmesbury’s activity and future projects.</p>
50	<p><u>Area Board Funding</u></p> <p>a) Community Area Grants</p> <p>The Area Board noted the £1000 awarded to Malmesbury Youth Football Club for end of season improvements under delegated authority.</p> <p>Consideration was also given to two applications made to the Community Area Grant Scheme as follows:</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Malmesbury Town Council £2500 for Newnton Grove Play Area. 2. To award Malmesbury Bowls and Social Club £780 for maintenance equipment for its artificial bowls green.

	<p>b) Local Youth Grants</p> <p>Consideration was given to two applications for Local Youth funding as follows:</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award HEALS £1059 for its summer programme. 2. To award Mind Reset £1,217.50 (50% of the project cost) for five mental wellbeing workshops for sports coaches, subject to the following conditions: <ol style="list-style-type: none"> a) 50% match funding being obtained. b) A review of the project after the first two workshops, with the remaining three taking place subject to consultation with the Community Engagement Manager (i.e. an option to end the project after workshop two, if required, with remaining funds to be returned to the area board). c) Work in partnership with Malmesbury School to potentially hold one of the workshops at the school.
51	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> a) Sherston Parish Council <ul style="list-style-type: none"> • Sherston Boules Festival was set to take place on 13 July and it would be celebrating 34 years since it began. b) Riverside Centre <ul style="list-style-type: none"> • The Area Board congratulated the Trustees of the Riverside Centre for winning the Queen’s Award for Voluntary Service. c) Malmesbury and the Villages Community Area Partnership (MVCAP) <ul style="list-style-type: none"> • The Wiltshire Forum for Community Area Partnerships (WFCAP) would cease to exist due to difficulties with funding. d) Healthwatch Wiltshire – the written update was noted. e) Wiltshire Clinical Commissioning Group (CCG) – the written update was circulated at the meeting and the following point noted: <ul style="list-style-type: none"> • Wiltshire, BaNES and Swindon CCGs had now agreed to apply to merge. • Prior to submitting the application each CCG will engage with stakeholders, and the GP membership of each CCG will then vote on a final decision.

52	<p><u>Community Area Transport Group</u></p> <p>The Chairman drew the Area Board's attention to the recommendations from the 11 June 2019 Community Area Transport Group meeting outlined in the report.</p> <p>Resolved</p> <p>To adopt the recommendations of the Community Area Transport Group as outlined in the report.</p>
53	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
54	<p><u>Future Area Board Arrangements</u></p> <p>The Area Board discussed the possibility of reducing the number of Area Board meetings, and focusing future meetings around local priorities identified at the upcoming Joint Strategic Needs Assessment event.</p> <p>Matters highlighted in the course of the presentation and discussion included: the importance of Area Board meeting to town and parish councils; effective communication with town and parish councils; the need to engage with a wider range of people in our communities and parish and town councils working together to find the best and most affordable services.</p>
55	<p><u>Date of Next Meeting</u></p> <p>The next meeting of the Malmesbury Area Board will be held on Tuesday, 17 September 2019, 7.00 pm at Charlton Village Hall, The Street, Charlton, Malmesbury, SN16 9DL.</p>